Helpful Websites for County Extension Agents

Onboarding (URL: http://agrilife.org/od/employee-development/extension-onboarding/)

- Associations
- Agent Onboarding
  - Mentoring
  - Onboarding Articles
  - Onboarding Notebook
    - Agent Resources
      - Onboarding Strategy Flyer
      - First Step Journal
      - New Agent Study Guide
      - Mentoring in Extension (Guidelines)
      - Helpful Websites (URLs you will need to know)
        - Timeline Flow Charts (First Step, Month 1, Months 2-5, Months 6-12, Year 2)
        - Online Resources (Onboarding Trainings for Agents)
        - Career Ladder and Performance Appraisal System for Agents
        - Degree Information

Forms (URL: http://agrilifeas.tamu.edu/forms/alpha/)

- Tax on Total (AG-487)
- Travel Request (AG-802)
- Request for Consulting and Outside Employment (AG-406)
- Study and Training Request Form (AG-489)
- Mileage Log for use During First Step (AG-808)

Ag Communications (URL: http://agrilife.org/communications/extension/)

- Business cards, Stationery and Presentation Templates
- Logos (including guidelines for use of logos)
- Branding guidelines
- AgriLife Bookstore
- Templates for County Annual Summary, Outcome Summary Template and Impact Brief
- Email Signatures
- Social Media Guidelines

Partial Cost Recovery (http://agrilifeas.tamu.edu/fiscal/cash-mgmt/ext-cost-recovery/)

- Agency Guidelines for Partial Cost Recovery
- Guidelines for Writing Receipts
- Instructions for handling PCR
- Forms for submitting PCR
- Talk-You-Through-It Trainings

Information Technology (http://agrilife.org/it/)

- FirstCall Tech Support (http://firstcallhelp.tamu.edu/)
  - Help Desk
  - E-learning and Training
  - Web Conferencing