Mock Agenda for Fall Leadership Advisory Board Meeting

Use this worksheet to make sure the objectives of the spring meeting are met.

Date of meeting: ________________________________________________________________

Location of meeting: ____________________________________________________________

LAB Members in attendance: _______ Guests in attendance: _________________

1. Call to order............................................................................................................President
2. Read and approve minutes from previous meeting..............................................Secretary
3. Guest Speaker – Chamber Exec, School Admin, etc..............................................All
4. Receive updates on next years planned program efforts in county....................CEA’s
5. Community Development Program Plans for next year.................................President
6. Discuss County Budget progress and advocacy needs.......................................President
7. Plans for Winter Volunteer Recognition event....................................................All
8. Other business as needed (specific items)..............................................................All
9. Set date for winter meeting..................................................................................President