

4-H YOUTH DEVELOPMENT

May 9, 2019

MEMORANDUM

TO: District 12 4-H Coordinators

SUBJECT: 2019 DISTRICT 12 4-H LEADERSHIP LAB



District 12 4-H Leadership Lab Committee

Jesus Rodriguez - Chair

Matthew Rodriguez – Co-Chair

District 12 4-H Leadership Lab will be held June 18-21, 2019 at Texas A&M University – Kingsville in Kingsville, TX. Leadership Lab is open to all 4-H'ers who participate in 4-H clubs, ENP, curriculum enrichment and other 4-H activities. On-site check-in is scheduled to begin at 10:30 a.m. on Tuesday, June 18th. The program will end on Friday, June 21st and check-out will begin at 9:30 a.m., all kids must be picked up by 10:00 a.m.

Registration Fees & Deadline: The total cost for Leadership Lab is **\$250.00** per person (this is for lodging, meals, and program costs). Youth will be staying in Martin Hall dorms on campus. ALL participants attending District 12 4-H Leadership Lab must register online through 4-H CONNECT. Registration instructions are included in this letter. All entries will be certified by the county and district office. Individual online registration will open immediately through the deadline of June 4, 2019. Substitutions allowed up to the date of June 8th. No refunds will be given.

Age Eligibility: All youth must be currently in or have completed the 7th grade by June 4, 2019 to attend Leadership Lab. All 4-H'ers attending Lab must turn in the following forms at registration in Turner/Bishop Hall lobby upon registration. ***NEW! Wall 4-H'ers, chaperones, and county Extension agents (all attendees) must complete and upload Waivers and Indemnifications (4-H and TAMUK) as part of the 4-H Connect Registration process.***

- 4-H Camp & Enrichment Program Waiver, Indemnification & Medical Treatment Authorization Form
- TAMUK Camp & Enrichment Program Waiver, Indemnification & Medical Treatment Authorization Form

The forms are available to download prior to Leadership Lab and on 4-H Connect when registering. They must be uploaded as part of 4-H Connect registration. Please do not email any copies to the District office. Agents should print and keep a copy on file. Copies should also be carried while in travel to and from the event. Please advise parents sending youth with volunteers or agents to print copies and send with their children for travel purposes.

District 12 4-H Council Officers and event planning committee members should plan on arriving early **Monday, June 17th by 3:00 p.m.** Council officers must register online. The registration fee for Council Officers will be **\$210**.

CEA's and Chaperons: Adult leaders, parents, and agents will need to fill out the 4-H & TAMUK Waiver, Indemnification, and Medical Treatment Authorization Form (both forms) and **upload them** with their 4-H Connect registration. Do not email any copies to the District office but keep copies for your files. Please note that only enrolled and screened volunteers who are qualified to serve as chaperones may attend. Specific agent responsibilities will be forwarded once assignments have been made



South District 12 4-H Youth Development

Texas A&M AgriLife Research & Extension Center - Weslaco
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Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status.

The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

Each county will need to have one male and one female chaperone for every eight (8) youth of the same gender and must stay overnight. Prior to certifying registrations, the adequate number of chaperones per county needs to be coordinated within the county. All adult volunteers, leaders, parents and agents registered will be serving as chaperones throughout the duration of Leadership Lab and are expected to stay at the camp facilities.

Please encourage parents and leaders to attend. Agents and adult chaperones are required to register online through 4-H CONNECT and pay the required fee by June 6, 2019. Agents and leaders will be actively involved in various components of this activity, this is critical for the success of the program. Agents and volunteers will pay a discounted rate of **\$210** per person for Leadership Lab.

We will be conducting a District 12 4-H Leadership Lab briefing via **Lync on Thursday, June 6th at 10:00 a.m.** All agents need to attend.

Community Service Project: The district council will be conducting a community service project. More information about this event will be provided under separate cover.

Items to Bring: Those attending Lab should bring the following items:

- Signed youth/adult forms (*both forms completed and signed*)
- Linens (towels, sheets, pillows, sleeping bags, etc.)
- Comfortable shoes (closed shoes), and comfortable clothes
- Toiletries (soap, shampoo, toothpaste, deodorant, sunblock, etc.)
- Alarm clock (optional)
- Snacks for your dorm room
- Pajama's and a Blanket for the Slumber Party
- 4-H members are encouraged to wear one of their D12 4-H event shirts on **Tuesday** or any other 4-H shirt if they do not have one. A Lab shirt is included with every registration. Please select the correct (Adult or Youth) size when registering online. No extra shirts available on-site.

Attention: Election Convention campaigning will **NOT** be allowed during Leadership Lab (no exceptions). Leadership display boards, campaign materials, etc. will not be allowed at Leadership Lab. In addition, registration for Election Convention will no longer be included as an option for Leadership Lab registrants. They must register for Election Convention separately to attend that event.

Please share this information with your 4-H members, parents, leaders, volunteers, and coaches. It is also posted on the District 12 4-H website.

District 12 4-H Leadership Lab
Texas A&M University Kingsville
Kingsville, Texas ~ June 18 -21, 2019
TENTATIVE PROGRAM AGENDA

Tuesday, June 18, 2019	
10:30 AM	Registration Begins (No Earlier)
12:00 PM	Lunch (On your own...or bring a sack lunch)
12:30 PM	Meet at Martin Hall
1:00 PM	Orientation – Martin Hall
1:30 PM	Speaker – Martin Hall
3:15 PM	Pep Rally – Martin Hall
4:00 PM	Mixers, Ice Breakers & 4-H Team Activities
5:15 PM	Meet in Lobby to walk to Javelina Dining Hall
5:30 PM	Dinner at Javelina Dining Hall
6:30 PM	Return to Dorms – Martin Hall
7:15 PM	Meet downstairs for Dance
7:30 PM	Dance/Evening Activities would like to confirm location
10:15 PM	Dance Ends/ go to rooms
10:30 PM	Floor Meetings
11:00 PM	Everyone in Dorms / LIGHTS OUT
Wednesday, June 19, 2019	
7:15 AM	Meet outside Martin Hall
7:30 AM	Get Up & Walk to the Cafeteria
7:45 AM	Breakfast Javelina Dining Hall
8:45 AM	Walk to Mesquite Grove (GROUP & COUNTY PHOTO - BREAKFAST)
9:00 AM	Planned Recreational/ Leadership Activities
11:15 AM	Games, Lunch & Cleanup for Lunch
12:00 PM	Lunch Javelina Dining Hall
12:00 PM	Dorm Time, Clean up from Activities
12:45 PM	Walk back to Rhode Hall
1:00 PM	Concurrent Sessions @ Business Admin. Bldg. - Rhode Hall)
4:15 PM	Walk to Martin Hall
4:30 PM	Dorm Time : Get ready for Dinner & Dance
5:15 PM	Walk to Javelina Dining Hall
5:30 PM	Dinner
6:15 PM	Meet in front of Martin Hall
7:15 PM	Go to Martin Hall for Dance
7:30 PM	Dance / Evening Activities
10:00 PM	Dance Ends/ Vespers
10:15 PM	Walk back to dorms
11:00 PM	Everyone in Dorms / LIGHTS OUT
Thursday, June 20, 2019	
7:15 PM	Meet outside Martin Hall
7:30 PM	Get Up & Walk to Javelina Dining Hall
7:45 PM	Breakfast
8:45 PM	Walk to Mesquite Grove (2nd GROUP PHOTO)
9:00 PM	Planned Recreational/ Leadership Activities
11:15 AM	Wrap Up activities & walk to Javelina Dining Hall
11:15 AM	Lunch
12:00 PM	Meet at Martin Hall
12:00 PM	Dorm Time, Clean up from Activities
12:45 PM	Walk to Rhode Hall)
1:00 PM	Concurrent Sessions
4:15 PM	Walk to Turner/ Bishop Cafeteria
4:30 PM	Speaker- Martin Hall
5:30 PM	Dinner Javelina Dining Hall
6:15 PM	Meet in front of Martin Hall
7:15 PM	Go to Martin Hall for Dance
7:30 PM	Dance / Evening Activities (AWARDS & PASS OUT EVALUATIONS)
10:00 PM	Dance Ends/ Vespers
10:15 PM	Walk back to dorms
11:00 PM	Everyone in Dorms / LIGHTS OUT
Friday, June 21, 2019	
7:15 AM	Meet outside Martin Hall
7:30 AM	Walk To Javelina Dining Hall
7:45 AM	Breakfast
8:45 AM	Walk back to Martin Hall
9:00 AM	Closing Ceremonies
9:15 AM	Collect Evaluations & Release to Rooms
9:30 AM – 10:30 AM	Check out - All 4-H members must be picked up by 10:30 a.m.