

TEXAS 4-H YOUTH DEVELOPMENT

July 8, 2019

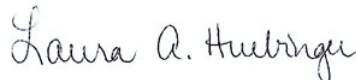
MEMORANDUM

TO: District 8 4-H Recordbook Judges

FROM: Donald W. Kelm
District Extension Administrator



Laura A. Huebinger
Extension Program Specialist
4-H Youth Development



SUBJECT: DISTRICT 8 4-H RECORDBOOK JUDGING

Thank you for agreeing to judge 4-H recordbooks! I have enclosed several items that will assist you in preparing for the day. District 8 4-H Recordbook Judging will be held on **Thursday, July 11, 2019** at **Robinson Junior High School Cafeteria**.

Robinson Junior High School
410 W Lyndale Dr
Robinson, TX 76706

Orientation will begin at 9:30 am, so please plan to **arrive between 9:00-9:15 am** to check-in and find your seat before we get started. If for any reason you cannot attend, please contact your County Extension Office as soon as possible so that a replacement can be found.

County Extension Agents should arrive no later than 9:00am to have their books in place prior to orientation.

All age divisions (Junior, Intermediate, and Senior) will be judged. There will be a brief overview to remind everyone of the process to be used. Please review the following items prior to judging:

- ✓ Assignment Sheet
- ✓ Agent or Volunteer Reminders
- ✓ Family Guide & Score Sheet

Lunch and refreshments are being provided. Cost is **\$12 per person** payable at the door to **McLennan County 4-H**. Check with your County Extension Agent for payment arrangements. Receipts will be available at that time.

Judging should hopefully conclude around 3:30pm. However, depending upon the books and judging it may take longer. If you have immediate questions or concerns, please contact your County Extension Agent. All County Extension Agents are expected to attend.

Dress for the day is business casual.

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D8 4-H Recordbook Judging

Agent Reminders

Prior to July 11th

- If a volunteer cannot attend, you will be responsible for finding a replacement and contact the district office with the new volunteer's name
- Prepare a copy of your county summary sheet to be used at check in of books.
- County books must have a 3X5 card *binder clipped or stapled* (do not use paperclips) to the outside cover with the following information:
 - ✓ Name of 4-H Member
 - ✓ County
 - ✓ Age Division
 - ✓ Category
 - ✓ **PLEASE MAKE SURE YOU UPDATE THE CARDS FROM THE PREVIOUS YEAR!!!**
- Please verify the grade and the contest category.

<u>Division</u>	<u>Grades</u>	<u>Min/Max Ages as of August 31, 2018</u>
Junior	3, 4, or 5	<i>*Must be at least 8 years old</i>
Intermediate	6, 7, or 8	
Senior	9, 10, 11, or 12	<i>*Must not be older than 18 years old</i>
- The 4-H Recordbook "Check Sheet" should be hole punched and be the first page in the book in front of the "Personal Information Page" and should have the "County" column checked off and initialed. You are responsible to check to make sure the book is complete and signed. Books will not be accepted until all information is complete. Be sure to use the updated Check Sheet for this year.

Day of Judging

- Bring two or three pencils with you to write comments.
- Those bringing record books need to arrive to have books checked in and in place no later than 9:00 am.
- At check in, the District Office will have a summary form and you will check-in books with the agents at registration (they will check the list to the books you have - then YOU, as the Agent, will place them in the appropriate stack(s) by age division and category).
- Agents judging will need to arrive and find your assigned table to be ready for orientation at 9:30am.
- A \$12 registration fee payable to McLennan County 4-H is due at the door for each agent and volunteer. Receipts will be available at the door.

Conclusion of the Judging

- Senior record books that qualify for state competition will be retained for judging unless you wish to take responsibility to have the record book(s) **PHYSICALLY RETURNED** to the District Office no later than **Monday, July 15, 2019**. Each individual will need to enter on 4-H Connect for state competition.
- Registration for state judging is currently open and will close **July 15, 2019**. The entries require a county and district certification in 4-H CONNECT. Cost for state judging will be \$15.00 per book.

D8 4-H Recordbook Judging

Volunteer Reminders

- Registration will open at 9:00 am. Plan to arrive **between 9:00-9:15 am** to check in and find your assigned judging table for orientation to start at 9:30am.
- Bring two or three pencils for making comments on scorecards during judging.
- Please bring your tips for judging - you may need to refer to this during the day as well as other attachments.
- Assignments have been made according to what best fit, we do realize some of you will have a youth from your county that is in the category (should not in senior). Please let us know if you have a child in that category and it was inadvertently overlooked.

Recordbook Judging Orientation and Information

Good morning! Thank you for volunteering to judge recordbooks. We could not do it without your assistance!

Recordkeeping is a very valuable skill taught to members of the Texas 4-H program. Members are encouraged to keep project records and have these records reviewed annually by submitting a Texas 4-H Recordbook. The primary purposes of completing a recordbook are for a young person to develop the skills necessary to set goals, work toward achieving those goals, reflect on his/her experiences, and set new and higher goals for themselves.

What is a Texas 4-H Recordbook?

A Texas 4-H Recordbook is the competitive event where 4-H members assemble their records into a specified document and submit those for evaluation against other 4-H members. A recordbook consists of information that a 4-H member gathers over the course of a 4-H year that documents:

- Goals
- Knowledge and skills gained
- Leadership experiences
- Awards earned
- Service in his/her community

Those experiences are recorded into forms, narratives, and story written by the 4-H member. The information is printed, bound in a cover, and is typically submitted for evaluation.

Purpose/Objective of 4-H Record Book

- Allow 4-H members to tell how they have grown, what they have learned, where they came up short and to do it creatively within outlined parameters.
- Demonstrate the importance of keeping a written document of what has been done.
- Provides a written platform for goal setting and documentation of the actions required to reach goals.
- Provide an opportunity for competition at the County, District, and State level.



Things a Recordbook Judge Should Do:

- Be consistent in the way you evaluate each book. Develop a quality standard and stick with it.
- Score sheets are for your use. Please check the appropriate box and write constructive comments. Each book should be evaluated by all three judges and have a score sheet from each of the three judges.
- **Make suggestions to make each book better.** To make your comments easier to understand, write your comments as if you are talking directly to the participant. Remember, this should be a positive learning experience. Be encouraging.
- If you make a comment and deduct points, **let the 4-H member know why you deducted the point(s)** and what you suggest they do differently in the future.
- Consider the age and number of years in 4-H of the participant. Be mindful of his/her capabilities and/or resources. Understand that a member's resources (monetary, human, family situations, etc.) are unique to the individual. It is the **quality** of the experience, **not** the **quantity** of information that counts.
- Look for growth and an increase in knowledge and skills through projects. A senior member that has been in 4-H for 6 years should be showing leadership through projects and activities. For example: Instead of just showing a steer in the county show, the 4-H member should be teaching other 4-H members about the beef project and how to show their animals. This goes for community service also. Senior members should be doing more than just donating cookies for the nursing home; they should be arranging club community service activities.
- White space is okay! An individual can fill a page and still not have said anything. We are looking for **quality of growth in projects, not necessarily quantity**. Look at the **content** of what is written. Younger members will obviously not have as much to report as older members. Some older members (even a senior) may have just joined 4-H. In the books of younger members, there may be some blank pages.
- Every recordbook is different. Recordbooks are as individual as each member. It is a reflection of their growth and development through their 4-H project. Recognize and appreciate experiences that are unique and diverse. Recognize the value of the experiences that members have. Encourage variation and creativity!
- Support youth development by helping 4-H members understand the value of the knowledge and skills gained through 4-H experiences -- **provide positive feedback and encouragement.**
- Manage your time wisely. Be aware of the number of books you will need to judge. Read each book. It deserves your time. Pace yourself so equal time can be spent on each book.
- **Each judge should complete a score sheet and as a judging team rank order record books**, based on how well the 4-H members **reflects growth and development over time**, utilizing the score sheet as a guide. The score sheets are a **tool**. In other words, the score from the judges are a good guide for ultimate placing; however, if judges do not agree on the top placing book, they may need to discuss the strong and weak points and **reach a consensus** concerning the ultimate placing.
- Please stay quiet in the judging room so that everyone can concentrate while judging.
- Turn off cell phones.

Things a Recordbook Judge Should NOT Do:

- **DO NOT eat or drink at the table where judging is being conducted!** Place food or drinks on the floor or another table without books. When we eat lunch, make sure all books have been removed from the table.
- Do not write in the recordbook. Use the score sheet to give feedback.
 - “Sticky notes” will not be used during judging. Sticky notes may lift/remove ink in the book when removed, many times cause stray marks, and/or highlight mistakes for judges who later review the book.
- Judges are **not** to look at books in other categories or age divisions while they are being judged, nor interact with a judging team concerning the contents of any books while they are being judged.
- It is **not** the job of a judging team to pass judgment concerning the truth of information provided in a recordbook. The fact that the member, volunteer, and county Extension agent signs the book, documents that this is a truthful record.
- The judging panel **should not get hung up on "nit-picky" stuff**. They should be looking for evidence of growth and development.
- There is no actual point value to "count off" on certain "faults" with record books (misspellings, not following guidelines to the letter, etc.) As mentioned earlier, the job of the judge is to look at the total recordbook and the quality of the 4-H learning experiences. No mistake should be grounds for eliminating a recordbook for consideration.

After Judging, Teams Should:

- As a judging team, come to a consensus for ranking/placing the books in each category. You NOT required to numerically “score” the books. **A final ranking is all that we are asking for.**
- Complete two (2) Judges Results Sheet for each category. One will be placed on the wall for everyone to see and one will be the “official” record in the file. **Make sure they match.**
- Bring the copies of the results sheets and the recordbooks with the score sheets inside the front cover to the tabulation area. Please **do not leave** until you are sure your books have been correctly processed through tabulation.
- Once all books from a County have been judged and processed in tabulation, an **AGENT** may pick up the books to take home. We ask that agents take the books to the office and review score sheets, make sure that the correct score sheets are attached, etc. before returning them to the 4-H member.
- Senior first place books will be kept until an **AGENT** signs out the book for additional work before state judging.
- Record Books advancing to State must be entered on 4-H Connect by:
 - **Monday, July 15, 2019**
- Record Books advancing to State are physically due in the **District office** on:
 - **Monday, July 15, 2019**
- **All books MUST come to the District office and be checked prior to state judging.**

2019 District 8 4-H Recordbook Judging Assignments

Release 3 - as of 7-9-2019 at 2:20 pm

Team #	Age Division	Categories	#	Superintendent /Judge	County	Judges' Names
Team #1	Junior	Beef	1 0	Superintendent Judge Judge	Comanche Eastland Ellis	Mike Berry TJ Cummings Caitlin Edsall
Team #2	Junior	Swine Entomology Plant & Soil Science	9 1 1	Superintendent Judge Judge	Bell Coryell Coryell	Lyle Zoeller Robert Ferguson Beverly Williams
Team #3	Junior	Food & Nutrition Citizenship & Civic Education Health & Personal Safety	8 2 1	Superintendent Judge Judge	Hill Hood Leon	Jacqueline Cordova Miriam Howard Jofran Edwards
Team #4	Junior	Sheep Goat	8 1	Superintendent Judge Judge	Navarro Falls Johnson	Cecily Nors Lisa Drews Kristi Meehan
Team #5	Junior	Fashion & Interior Design Consumer Education	7 2	Superintendent Judge Judge	Bosque Limestone Somervell	Chris Coon Emily Fisher Shannon Outen
Team #6	Junior	Rabbit Public Speaking Natural Resources	6 4 1	Superintendent Judge Judge	Navarro Comanche Limestone	Andrew Lewis Julie Harlin David Groschke
Team #7	Junior	Photography Leadership Agricultural Sciences STEM	5 3 2 1	Superintendent Judge Judge	McLennan Hood Robertson	Jerod Meurer Kelley Sanders Elyssa Laing
Team #8	Junior	Poultry Shooting Sports Horse Veterinary Science	4 3 3 1	Superintendent Judge Judge	Bosque Hamilton Williamson	Marc Arnold Bruce Boyd Lauren Harmon
Team #9	Intermediate	Beef Veterinary Science	9 1	Superintendent Judge Judge	Hood McLennan Robertson	Brady Timmons Deneece Ferrales Edward Schneider
Team #10	Intermediate	Agricultural Sciences Natural Resources	7 2	Superintendent Judge Judge	Milam Hamilton McLennan	Floyd Ingram Emma Byers Shanna Denson
Team #11	Intermediate	Leadership Public Speaking Citizenship & Civic Education	5 4 2	Superintendent Judge Judge	McLennan Bell Coryell	Colleen Foleen Sheryl Austin Donna Schwausch
Team #12	Intermediate	Sheep STEM Plant & Soil Science	7 2 1	Superintendent Judge Judge	Bell Johnson Johnson	Sheryl Long Stephanie Fredrich Justin Hale
Team #13	Intermediate	Goat Dog Care & Training	6 3	Superintendent Judge Judge	Bell Falls Hill	Whitney Grantham Ingid Tusa Zach T. Davis
Team #14	Intermediate	Poultry Rabbit	6 4	Superintendent Judge Judge	Hill Falls Somervell	Angie Nors Mindy Hamilton Jill Ginn
Team #15	Intermediate	Food & Nutrition Photography Fashion & Interior Design Consumer Education	5 3 2 1	Superintendent Judge Judge	Milam Erath Erath	Micah Holcombe Andrea Degelia Jodan Voges

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Team #	Age Division	Categories	#	Superintendent /Judge	County	Judges' Names
Team #16	Intermediate	Shooting Sports Gardening & Horticulture Theatre & Performance Arts	5 2 2	Superintendent Judge Judge	Navarro Coryell Eastland	Page Bishop Miranda Allison Kerstin Winge
Team #17	Intermediate	Swine Horse Health & Personal Safety	5 4 2	Superintendent Judge Judge	Falls Comanche Johnson	Pasquale Swaner Amanda DeAx Haley Shipman
Team #18	Senior	Poultry Rabbit	6 3	Superintendent Judge Judge	Ellis Ellis McLennan	Mark Arnold Meredith DeBorde Heather Neason
Team #19	Senior	Agricultural Sciences Shooting Sports	6 3	Superintendent Judge Judge	Williamson Leon McLennan	Shelley Franklin Stacey Landry Shane McLellan
Team #20	Senior	Goat Plant & Soil Science	7 2	Superintendent Judge Judge	Leon Eastland Williamson	Cassie Ferguson Pam Chaney Paul Crown
Team #21	Senior	Beef Gardening & Horticulture	8 1	Superintendent Judge Judge	Erath Hood Johnson	Lonnie Jenschke Denise Mayberry Cara Ellison
Team #22	Senior	Leadership	8	Superintendent Judge Judge	Leon Coryell Somervell	Laura Petty Becky Coward Jennifer Miller
Team #23	Senior	Swine Dog Care & Training	5 4	Superintendent Judge Judge	Bosque Milam Milam	Chelsea Dorward Cheryl Barron Rebecca Luckey
Team #24	Senior	STEM Health & Personal Safety	5 4	Superintendent Judge Judge	Hood Johnson Williamson	Kelli Brown Keely McCrady Marrika Crown
Team #25	Senior	Horse Photography Natural Resources	5 3 2	Superintendent Judge Judge	Leon Leon Navarro	Richard Parrish Cassie Rappolee Lorie Stovall
Team #26	Senior	Citizenship & Civic Education Public Speaking	5 4	Superintendent Judge Judge	Hill Bell Bell	Karen Jungman Kristy Dague Jackie McLaughlin
Team #27	Senior	Food & Nutrition Fashion & Interior Design Theatre & Performance Arts	4 4 2	Superintendent Judge Judge	Ellis Coryell Freestone	Liz Espie Julie Gardner Marsha Morgan
Team #28	Senior	Veterinary Science Sheep Consumer Education	4 4 2	Superintendent Judge Judge	Ellis Bosque Bosque	Megan Parr Vicki Crockett LeighAnn Murphy
Team #29		Alternates/Single Books		Judge	Johnson	Pam Berndt
Team #30		Registration/Tabulation/ Alternate			Erath Johnson McLennan	Helen Hardy Kristen Clark Mallorie Phelps