New CEA Onboarding Strategy: Month 1 (First month in home county)
Revised 3/2014

Goal- Knowledge of Organizational Processes

Mentor/Mentee Program (continue to end of 12th month)

Starting in Home County

DEA/CED Orientation

Goals
- Provide an overview of Texas A&M AgriLife Extension
- Explain roles of Regional Team
- Policy items and performance expectations
- Ensure that Agent completes online modules, activities and meetings
- Overview of support contacts
- Introduction to Program Development and reporting
- Discuss Cash Management
- See DEA Agenda “B”
- Provide basic information about Foundations and Program Excellence Academy

RPD Orientation

Goals
- Provide networking opportunities with other agents
- Programming and reporting expectations with examples
- Provide resources and discuss program development opportunities
- Discuss working with different volunteer groups
- See RPD Initial Meeting Agenda “E”

MENTOR Interaction

Goals
- Short meeting to serve as a “get to know me” time
- See MENTOR Guidelines

4-H Specialist Interaction

Goals
- Communicate to agents existing and ongoing programs in the district/county
- Identify additional resources for new agent to utilize

Meet: LAB, Youth Board, PACs, Elected Officials, Other Volunteers, as

Goals
- Meet key stakeholders
- See Extension publication on LABs and PAC’s on od.tamu.edu

Activities & Events above will be supported by various methodologies such as: online blogs, newsletters, New Agent Study Guide, Subject PDFs, etc.