

TESA Summer Business Meeting, July 26, 2016, 10:40 AM

Drury Plaza Hotel Riverwalk, San Antonio, TX

Attending: DeDe Jones, Dennis Coker, Mac Young, Billy Warrick, Emmy Kiphen, Steven Klose, Monty Dozier, Sandra Pierce, Michelle Payne, Greg Kaase, Rebekka Dudensing, Joyce Cavanagh, Julie Gould, Wizzie Brown, Joaquina Scott Kankam, Paul Pope, Dale Mott, Joice Jeffries, and Janet Hurley

Klose called the meeting to order asked if there were any additions to the agenda.

Minutes from Previous Meeting – were distributed through email and posted online and were approved by group. Minutes were also approved by administration. Follow this link for past Business Meeting minutes <http://tesa.tamu.edu/about-the-association/reports/>

Correspondence: nothing to report

1. Reports

- a. Treasurer (D. McCorkle) – reported that there is \$14,470.31 in the TESA Checking account, and \$8,412.75 in the TEEFI account (where we collect credit card funds), plus our Certificates of Deposit gives us \$38,676.51 in total funds. Sponsor donations for 2017 annual conference have not come in yet, but according to Jackie Smith we should have about \$10,0000 in donations. (see attached PDF for full accounting balance)

Income	Amount
Ag Conf Social Registration	\$0
Annual Meeting Registration	\$2,835.00
Membership Dues	\$ 820.00
Sponsor donations	\$1,000.00
Interest	\$ 15.78
Total Income to Date 2017	\$4,670.78

Expense	Amount
Uncategorized (refund for annual conference)	\$ 0
Ag Conf Social	\$ 0
Annual meeting Costs	\$ 0
Board Expense	\$1,475.11
Chapter meeting	0.0
Professional Development	0.0
Awards Recognition	\$ 0.0
Scholarships – 2 students	\$0.0
Support – Mask 4-H Foundation	\$ 0.0
Total Expenses for 2017 (to date)	\$1,475.11

- b. **Current Membership:** We have 43 Paid Members, 7 First Year New Members, and 122 Lifetime Members
- c. **4-H Foundation** (S. Klose reported since Joe Mask was at another meeting): Klose reminded the group that the Foundation's sole responsibility now is to raise funds. They will continue to oversee several accounts, but raising money for scholarships and youth development is their primary mission.

- a. **Action item:** Mask will find out if TESA still needs to pay his membership for the association and what our role will be for the Foundation.
- d. **Nominating** (Klose). The slate officers for 2017/2018 are as follows:
 - a. President: Monty Dozier
 - b. President Elect: Dean McCorkle
 - c. Historian/Website: Michelle Payne
 - d. Treasurer: Greg Kaase
 - e. Secretary: Janet Hurley
 - f. 4-H Foundation: Joe Mask
 - g. Retirement Liaison: Billy Warrick
 - h. Sponsorship: Jackie Smith

Ballots were sent out via email in June and returned to DeDe Jones for tabulation for this meeting. Installation of Officers will occur after this Business Meeting.

- e. **Audit** (J. Robinson): Klose reported for this committee. Based on changes made in 2016 to move the audit cycle to a calendar year rather than fiscal year, John Robinson will oversee this and conduct an audit in August of 2017. John is looking for volunteers to assist with this committee.
- f. **Awards** report sent by Ledbetter award winners were as follows
 - ANR – Cooper Terrill Williamson County
 - FCS – Lilian Mezquida Cameron County
 - 4-H – Amber Carroll – El Paso County
 - CRED – Rhonda Cummins Calhoun County
 - Support Staff – Brayla Leighton District 9
 - Friend of Extension Specialists – Texas Pest Management Association

The Executive Board will be reviewing procedures so that we are more consistent in the future, on who makes the announcements, coordinating press releases, and who will make the presentations.

- g. **Scholarship** (D. Coker): Coker reported that there were two scholarship winners – Mason Kaase and Kayla Klose for \$500 for each student.
- h. **Professional Development:** Joyce Cavanaugh reported for Angela McCorkle. The committee recommended that Janet Hurley, Extension Program Specialist III, Department of Entomology receive the professional development scholarship for \$2,500 to conduct a rodent academy. Janet will be asked to report to the group at the summer 2018 annual meeting.
- i. **Retiree** (B. Warrick): Warrick reported that prior to each meeting, he goes through the retiree list and contacts all individuals to make sure their information is still the same. Currently TESA has 122 living lifetime members. Three new retirees Danny Klinefelter, Andy Vestal and Travis Miller (not sure of his status before moving up in Administration).
 - Billy recognized our retirees and those who have passed away at the Memorial dinner tonight at The Alamo
 - Klose thanked Dr. Warrick for his continued service to TESA as our liaison
 - At the Spring Board meeting the Executive Board realized we had outgrown our memorial plaque. The Board had approved the expense to purchase a new plaque, Billy mentioned he will follow up with the 4-H Center and report to the group
- j. **Industry Liaison** (J. Smith): Klose reported for Smith – will have more information at Winter Board meeting about total sponsor donations. Mac Young reminded everyone when we get the list to send them thank you notes.
- k. **Website/Historian** (J. Hurley): At the spring board meeting the group realized that the website needed to be updated. Janet contacted Loretta Cortez in AG Comm to obtain access into the TESA website. Access was granted and the website was updated by late May. Once Michelle Payne is sworn in as the new Historian she will take over updating the website. Michelle said

she will work with Billy Warrick to get as many of his pictures so she can add them to the website as well.

- a. Klose thanked Janet Hurley for helping on the website.

New Business

- a. **2017 Annual Meeting** (Dozier) – Monty informed the group to be on the lookout for an evaluation via email to help us measure the success of the conference.
- b. **2018 Annual Meeting** (Dozier) – [Inn on Barons Creek](#) in Fredericksburg will be the location for the 2018 meeting they can offer a room rate of \$91 per night for double occupancy. Some of the options for this location would be a tour of the Nimitz Museum, bat viewing or a wine tour. Dates are July 16 – 18, 2018.
 - Dean McCorkle will oversee setting up speakers, so if you have an idea, topic or person please let him know.
- c. **2019 Annual Meeting** – discussion about this meeting and possible locations. We had one of our best turnouts when we were in Port Aransas, Dean McCorkle, President Elect will consider these locations and report back to us at the Winter Board Meeting. Finding a coastal location during the summer at the state hotel rate isn't always easy; however, since we have funds in our overall accounts McCorkle will look at locations and see if the Chapter could cover some of the additional expenses.
- d. **Chapter Directors** (Jones) – DeDe is working on chapter directors to help us try to boost membership. She also plans to work on developing a better description for this position. We should have all these members decided by Sept. 1, 2017 and will invite them to the Winter Board meeting.
 - **If you are interested in becoming a Chapter Director or Officer please let DeDe know.**
- e. **Amended Administrative Guidelines (Klose):** As discussed last summer the Executive Board voted to change the audit committees timing to coincide with Officer Changes (summer annual meeting). to make this official Klose updated the guidelines for Treasurer (sections F &G) and Audit Committee (Sections C, F, G, & H) {See attached}
- f. **Installation of new officers**
 - **Monty Dozier, President**
 - **Dean McCorkle, President Elect**
 - **Greg Kaase, Treasurer**
 - **Janet Hurley, Secretary**
 - **Michelle Payne, Historian/Website**
 - **Steven Klose, Past President**

Meeting was adjourned at 11:30 AM