

## **TESA Business Meeting 7/22/2015 10:45 a.m.**

Attending: Burton, Cavanagh, Coker, Dozier, Drake, Fry, Gould, Granovsky, Hogan, Hurley, Jackson, Jones, Kimura, McCorkle, Payne, Pierce, Waller, White, Williams, Young

Mitchell-Linger called the meeting to order. Attendees introduced themselves to the group.

Mitchell-Linger appointed Byrns as parliamentarian.

**Minutes** – White reported that the minutes from the last business meeting had been approved and posted on the TESA website.

**Financial Report** – Klose distributed the report to the group (attached). The association has \$33,235.57. The TEEFI account is used for credit card payments. Most of the incoming expenses are associated with the annual meeting and don't appear in this report. Klose is still receiving dues and sponsor donations for the annual meeting. This meeting will be about \$11,000. We should be under budget or right at budget for this meeting. We had better attendance at the spring board meeting in Brownwood, so that expense was a little more than usual. Sponsoring someone to go to the PILD conference is usually a major board expense, but this year the AgriLife Extension Director's office sponsored it. Klose attended the conference. Klose noted that \$50 is available for chapters to use for chapter meetings and encouraged the group to use this resource. For the professional development expense, Dudensing is the current recipient of the professional development grant. In the support category of the budget, the biggest expense is for supporting the TESA representative to the 4-H Foundation board. There are 48 paid members, 9 first-year free memberships, and 127 lifetime members. Byrns moved that this financial report be added to the audit. Young seconded.

**Annual meeting sponsors** - Mitchell-Linger called attention to the list of donors who contributed to this annual meeting and asked the group to email the sponsors and thank them for their support.

**4-H Foundation** – Byrns has served three terms as the TESA representative to the 4-H Foundation Board and has reached the 9-year limit for serving. Mask will now serve as the representative.

### **Standing Committee Reports**

**Audit** – Burton reported that she and Walker reviewed the records and all were in good order. One outstanding check has not cleared. Pierce volunteered to serve with Walker next year on the Audit Committee. Klose said he files the yearly 990 forms.

**Scholarship and Awards** – Mitchell-Linger expressed appreciation to Payne and Coker. Payne said there were more nominations this year for awards—two per category. Coker said that Morgan Payne is the scholarship recipient this year. There were two other

applicants. Those who applied but did not receive the scholarship can reapply next year. Mitchell-Linger asked about raising the amount of the scholarship. Klose suggested looking at that when we plan the rest of the budget.

Retirees – Warrick clarified the eligibility for lifetime membership—you have to be a member in good standing (have paid dues 3 of the last 5 years prior to retirement). The names of deceased lifetime members are added to a plaque at the 4-H Center at Brownwood.

Industry Liaison – Young reported that he, Coker, and Mask will help on the committee next year. Smith will also chair and train them this coming year.

Jones told the group that she will be nominating new people for the various committees and asked for volunteers.

Promotion Task Force – Granovsky thanked Hurley, a member of the task force, for providing a session earlier in the annual meeting giving an overview of the work that has been done. Granovsky said that the work of the committee is completed and the document is now with associate department heads for comment. She thanked everyone for his or her participation and for the panel discussion that was given earlier in the day at the annual meeting.

Collaboration Task Force – Mitchell-Linger said work is continuing on getting an employee directory. Dozier said that a directory will be distributed to regional program leaders at their district meetings in the fall. It contains information about specialists and will be updated annually. Byrns suggested that the incoming TESA president make a recommendation from this group to administration that the directory include information about county agents. He also suggested that email addresses be included within the text as well as in the index. After much discussion, it was recommended that we broaden the recommendation to include a full Extension employee directory—specialists, county agents, and county support staff—and include Prairie View. Gould explained to the group that AgriLife People is available for generating a directory. Byrns asked Gould to send instructions for using the AgriLife People portal to Jones. Hurley suggested putting this information in the past president's newsletter.

Website – Williams asked that people who gave presentations at this annual meeting send the PowerPoint files to her and she will upload them to the website.

2016 Annual Meeting – Jones said that the meeting will be July 11–13, 2016 at the La Torretta Resort in Montgomery, Texas. Registration will remain \$85, free for new members. Rooms will be about \$120 and that includes the resort amenities. Klose will be developing the agenda and asked that the group email suggestions to him.

Chapter Directors – Cavanagh noted that we now have new members in some of the chapters where we didn't have members and asked the group to see where we have other opportunities to recruit members.

Professional Development – Mitchell-Linger noted that Paul Pope received the professional development grant at the awards dinner. Jones asked for a volunteer to chair this committee next year.

Additional Items – none

### **New Business**

TESA logo – Mitchell-Linger said that someone has brought it to our attention that the 1971 date on our logo should be 1973. Young suggested that Williams (as TESA historian) research the date the group was formed and report to the board at the December board meeting.

Installation of Officers –Young presented the new officers for 2015–2016 to the group:

- President – Jones
- Past President – Mitchell-Linger
- President Elect – Klose
- Historian – Williams
- Secretary – Hurley
- Treasurer – Dean McCorkle

Meeting adjourned at 11:45 a.m.